



STATE OF WASHINGTON
DEPARTMENT OF SOCIAL AND HEALTH SERVICES
P.O. Box 45839, Olympia, Washington 98504-5839

DSHS Internship (Summer Program)

SALARY: See Opportunity Section Below

OPENING DATE: 05/11/2015

CLOSING DATE: 05/22/2015 11:59 PM

DESCRIPTION: Postsecondary Student Internship (Paid)

DSHS Internship (Summer Program)

Eligibility:

This opportunity is available to qualified applicants currently enrolled and in good standing at an accredited postsecondary college, university, or specialized technical or trade school with evidence of continued good standing.

Opportunity:

Our Internship Program is designed to attract students from a wide variety of educational institutions. The internships are designed to afford you the opportunity to explore state government careers while still in school, create contacts with state employees, and complete a meaningful project. Each Intern will receive a \$2,000 monthly stipend.

Prior internships have included placements with exposure to social work in the Center for Forensic Services at psychiatric hospitals; survey research at Community Service Offices; development of programs for persons with developmental disabilities, service for our aging population, and policy development work for the department. Some interns used their DSHS experiences to select or change their majors and some have used the experience to formulate totally new career paths, including law!

Qualifications

- Ability and willingness to work in diverse and inclusive environments
- Strong verbal, written and leadership skills
- Ability to handle multiple priorities and meet established deadlines
- Ability to work well independently in a fast-paced team environment
- Good judgment, discretion and ability to manage sensitive situations
- Ability to communicate and work well with others

- Willingness to learn and engage with others
- Initiative, creativity and resourcefulness
- Interest in and/or passion for public service and helping others
- Enrollment in good standing in a postsecondary college, university, or specialized technical or trade school with evidence of continued good standing for the upcoming academic year

Internship Opportunities:

DSHS Interns will assist in various projects and assignments for administrations within DSHS, working in offices located in the vicinity of Olympia, Tumwater and Lacey.

How to Apply:

Interested and qualified applicants should submit the following to Internship@dshs.wa.gov.

- A cover letter explaining how you meet the qualifications for this position and why you are interested in this position.
- Documentation showing current enrollment in good standing at an accredited postsecondary college, university, or specialized technical or trade school.
- Chronological Resume.
- A 300 – 500 word essay response to the following questions:
 - ***The Mission of the Department of Social and Health Services is “Transforming Lives.” Please describe why it is important to you to work for DSHS, the state’s largest agency that exists for the purpose of “transforming lives”***
 - ***What unique skills, interests or experience will you bring to DSHS that will contribute to our active pursuit of diversity and inclusion in our workplace and services?***
- Three references, including one who is familiar with your abilities to think strategically, analyze information, and communicate with others.
- Your dates of availability.

Other Information

The Washington State Department of Social and Health Services is an equal opportunity employer and does not discriminate on the basis of age, sex, marital status, sexual orientation, race, creed, color, national origin, honorably discharged veteran or military status, or the presence of any sensory, mental, or physical disability or the use of a trained dog guide or service animal by a person with a disability. Persons requiring accommodation in the application process or this job announcement in an alternative format may contact the recruiter at (360) 902-8056. Applicants who are deaf or hard of hearing may call through the Washington Relay Service by dialing 7-1-1 or 1-800-833-6388.

Should you have questions about completing the online application or have any issues, **BEFORE you submit your application**, please contact the recruiter, Wendy Brand, at **(360) 902-8056** or DSHS Internship internship@dshs.wa.gov (preferred).